

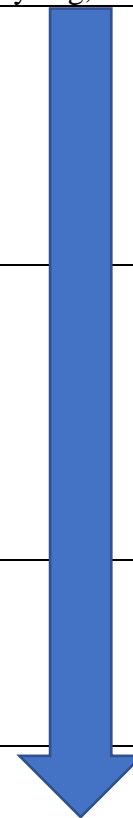
Portfolio Artifact Spreadsheet

Artifact	How it relates to my writing growth	CLO's that are involved (Abbreviations will be provided; the CLO description will be provided at the end of the document)
Letter of Introduction	This assignment gave me the opportunity to practice writing a formal, professional, introductory letter to my professor. In the assignment, I wrote about myself including my major, my career, short/long term goals, my plans for the future, how'd I get there, etc. This taught me the requirements of a formal letter such as the proper headings and signature.	<p>CLO #3: I negotiated my own writing goals and audience expectations.</p> <p>CLO #5: I explored multimodal composition to explore effective writing across disciplinary context.</p> <p>CLO #6: I had to formulate and articulate a stance throughout the writing of this letter.</p>
Memo	This assignment allowed me to understand the purpose of writing a memo, not only how to write one but the importance of one. This assignment considered all the real-life factors incorporated written in a proper memo, forcing me to be as articulate as possible to avoid any mistakes. I learned the importance of multiple rhetorical situations such as exigence, audience, purpose, etc. In addition, I had to learn how write the proper heading and sections.	<p>CLO #1: I acknowledged my self's and my peers' range of linguistic differences as resources used and used them to develop a rhetorical sensibility.</p> <p>CLO #4: I engaged in a collaborative writing process with my peers and professor.</p>
Memo – Peer Reviews	Peer reviews were a necessity for this class. Without having proper feedback and constructive criticism from both my peers and professors, it would've been a struggle to try and improve writing I thought was already great. Peer reviews allow a wider range of eyes to help fix issues that aren't clear to myself but to others. I was able to compose better writing because of the edits and comments made from peers and my professor.	<p>CLO #2: I used strategies such as reading, drafting, revising, editing, and self-assessment in this component of the assignment.</p> <p>CLO #4: I engaged in a collaborative writing process with my peers and professor.</p> <p>CLO #6: I had to formulate and articulate a stance throughout the writing of this letter.</p>

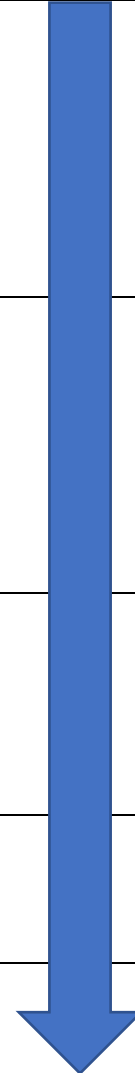
Memo – Self Reflection	The Self Reflection process enabled me to acknowledge the challenges and mistakes I encountered trying to do my assignments. I was able to reflect on things I might not have understood.	<p>CLO #1: I acknowledged my self’s and my peers’ range of linguistic differences as resources used and used them to develop a rhetorical sensibility.</p> <p>CLO #2: I used strategies such as reading, drafting, revising, editing, and self-assessment in this component of the assignment.</p>
Lab Report Analysis	This assignment integrated a lot of my investigative and analytical skills. I had to find 3 sample lab reports and write a rhetorical analysis that focused on the similarities and differences of the formats. The purpose was for me to provide an in-depth understanding of the format of the lab report and its real-world applications. I chose to approach the assignment by sections.	<p>CLO #1: I acknowledged my self’s and my peers’ range of linguistic differences as resources used and used them to develop a rhetorical sensibility.</p> <p>CLO #2: I used strategies such as reading, drafting, revising, editing, and self-assessment in this component of the assignment.</p> <p>CLO #4: I engaged in a collaborative writing process with my peers and professor.</p> <p>CLO #8: I strengthened my source practices including evaluating, quoting, paraphrasing, summarizing, analyzing, and citing sources).</p>
Lab Report Analysis – Peer Reviews	Peer reviews were a necessity for this class. Without having proper feedback and constructive criticism from both my peers and professors, it would’ve been a struggle to try and improve writing I thought was already great. Peer reviews allow a wider range of eyes to help fix issues that aren’t clear to myself but to others. I was able to compose better writing because of the edits and comments made from peers and my professor.	<p>CLO #2: I used strategies such as reading, drafting, revising, editing, and self-assessment in this component of the assignment.</p> <p>CLO #4: I engaged in a collaborative writing process with my peers and professor.</p> <p>CLO #6: I had to formulate and articulate a stance throughout the writing of this letter.</p>
Lab Report Analysis – Self Reflection	The Self Reflection process enabled me to acknowledge the challenges and mistakes I encountered trying to do my assignments. I was able to reflect on things I might not have understood.	<p>CLO #1: I acknowledged my self’s and my peers’ range of linguistic differences as resources used and used them to develop a rhetorical sensibility.</p> <p>CLO #2: I used strategies such as reading, drafting, revising, editing, and self-assessment in this component of the assignment.</p>

Technical Description	For this assignment, I produced a technical description that was a representation on an object of my choice. I chose to write about a vocal microphone. I got the opportunity to experience what real-world engineers and scientists encounter in the technical communication world of their academic and professional careers. Not only was it an in-depth description of an object, it was also a subtle persuasion to make my audience believe the object is the best of its kind. This assignment was not easy for many reasons that are spoken about in my reflection.	<p>CLO #1: I acknowledged my self's and my peers' range of linguistic differences as resources used and used them to develop a rhetorical sensibility.</p> <p>CLO #2: I used strategies such as reading, drafting, revising, editing, and self-assessment in this component of the assignment.</p> <p>CLO #4: I engaged in a collaborative writing process with my peers and professor.</p> <p>CLO #7: I practiced using various library resources, online databases, and the Internet to use appropriate content to help me further complete my resourceful assignments.</p>
Technical Description – Peer Reviews	Peer reviews were a necessity for this class. Without having proper feedback and constructive criticism from both my peers and professors, it would've been a struggle to try and improve writing I thought was already great. Peer reviews allow a wider range of eyes to help fix issues that aren't clear to myself but to others. I was able to compose better writing because of the edits and comments made from peers and my professor.	<p>CLO #2: I used strategies such as reading, drafting, revising, editing, and self-assessment in this component of the assignment.</p> <p>CLO #4: I engaged in a collaborative writing process with my peers and professor.</p> <p>CLO #6: I had to formulate and articulate a stance throughout the writing of this letter.</p>
Technical Description – Self Reflection	The Self Reflection process enabled me to acknowledge the challenges and mistakes I encountered trying to do my assignments. I was able to reflect on things I might not have understood.	<p>CLO #1: I acknowledged my self's and my peers' range of linguistic differences as resources used and used them to develop a rhetorical sensibility.</p> <p>CLO #2: I used strategies such as reading, drafting, revising, editing, and self-assessment in this component of the assignment.</p>
Proposal	TBD	TBD
Proposal – Peer Reviews	TBD	TBD
Proposal – Self Reflection	TBD	TBD

Introduction Discussion	In this Discussion Board, all the students, including the professor, stated their name, their major, their writing strengths and weaknesses. We also had the option to expand in detail why we believe those were our strengths and weaknesses. I was able to provide the class with a short description biography about myself and I got the opportunity to learn about my fellow classmates.	<p>CLO #1: I acknowledged my self's and my peers' range of linguistic differences as resources used and used them to develop a rhetorical sensibility.</p> <p>CLO #2: I used strategies such as reading, drafting, revising, editing, and self-assessment in this component of the assignment.</p> <p>CLO #3: I negotiated my own writing goals and audience expectations.</p> <p>CLO #4: I engaged in a collaborative writing process with my peers and professor.</p> <p>CLO #8: I strengthened my source practices including evaluating, quoting, paraphrasing, summarizing, analyzing, and citing sources).</p>
Lab Report Approval Discussion	In this Discussion Board, I had to provide a link to each of my lab reports that I wanted to be approved for my project along with a one-sentence description about the report. I was either approved or denied by the professor and I was told why or why not my lab reports were approved or not. I also got to see what kind of topics my other classmates were going to write about.	
Lab Report Analysis – Developing Practices Discussion	In this Discussion Board, the goal was to develop the best practices for a lab report analysis. I had to discuss my plans for analysis. This was a lively discussion that supported my writing of my analysis. I provided my plans to complete the assignment and others were welcome to comment their opinions about it. I chose to approach each lab report by sections separately to complete a proper and concise analysis.	
Technological Innovation Discussion	In this Discussion Board, the purpose was to get my brain thinking about what kind of innovation I was thinking about choosing. It was intended to help me with the stance of my technological description and provide ideas and examples. The professor provided URL's for the students to look at to	



	get an idea rolling but were also allowable to think of an object of our own.	
Documenting Your Sources Discussion	In this Discussion Board, we were advised to read a pdf file that explained how to document our sources for the Technological Description. Then, we had to share a list of our sources and provide a brief description on how we were going to use them. Also, we had to read at least 3 other students lists. This allowed me to get an idea of what kind of resources I should also be looking for to use for my project.	
Writing Proposals Discussion	In this Discussion Board, we were given two options to complete this assignment. I chose to stay with my original technological innovation. I had to figure out what kind of problem my object solves. I had to also read a pdf and answer corresponding questions. Lastly, I had to of course peer review at least 3 other students' responses, make suggestions, ask questions, etc. I had the opportunity to look at everyone in the class, I wasn't selective to just my group.	
Scanned Copies of Comments Made on My Drafts	I would scan the saved drafts I have from the previous assignments and upload them to the website so readers can view the mistakes that I've made. They will have full access to my poorly written drafts with comments made from both my professor and peers. They will be able to understand the challenges I encountered and issues I needed to fix.	
Downloadable Files of My Drafts and Final Product	I will provide a downloadable file for the audience to click and view my documents at their convenience.	
Professor Rodwell Comments/Notes	The commentary and advise provided from the professor were helpful in all parts of the writing process. Before, during, and after.	



Course Learning Outcomes

CLO #1 - Acknowledge your and others' range of linguistic differences as resources, and draw on those resources to develop rhetorical sensibility.

CLO #2 - Enhance strategies for reading, drafting, revising, editing, and self-assessment.

CLO #3 - Negotiate your own writing goals and audience expectations regarding conventions of genre, medium, and rhetorical situation.

CLO #4 - Develop and engage in the collaborative and social aspects of writing processes.

CLO #5 - Engage in genre analysis and multimodal composing to explore effective writing across disciplinary contexts and beyond.

CLO #6 - Formulate and articulate a stance through and in your writing.

CLO #7 - Practice using various library resources, online databases, and the Internet to locate sources appropriate to your writing projects.

CLO #8 - Strengthen your source use practices (including evaluating, integrating, quoting, paraphrasing, summarizing, synthesizing, analyzing, and citing sources).